

Perris Elementary School District Citizens' Oversight Committee

**October 18, 2018 at 4:00 PM
Perris Elementary School District
143 E. First Street Perris, CA 92570**

MINUTES

1. CALL TO ORDER

In absence of the Chairman and Vice Chairman, Francine Story, CBO called the meeting to order at 4:05 PM

2. PLEDGE OF ALLEGIANCE

Francine Story led the Pledge of Allegiance

3. ROLL CALL (Establishment of a Quorum)

Present Committee Members: Anel Medina, Mike Behrens, Elizabeth Orozco, Sheila Briggs and Shirley Cayton

Absent Committee Members: Joanne Evans and Jose Marin

Guest: Francine M. Story, CBO; Victor Guzman, Director of Facilities, Maintenance & Operations and Veronica Ocegueda, Secretary

4. PUBLIC COMMENTS

Persons wishing to make comments to the Citizens' Oversight Committee on non-agenized items may do so at this time. Each speaker is requested to limit their comments to no more than three (3) minutes.

There were no public comments.

5. ADOPT MINUTES OF MARCH 1, 2018

Motioned by: Mike Behrens

Seconded by: Elizabeth Orozco

Votes: 5 Ayes and 0 Nay

6. PESD BOND ANNUAL AUDIT REPORT

Francine Story, CBO apologized for the delay in presenting the annual audit report to the committee, she explained the bond audit is a requirement. Francine summarized pages from the audit with detail information and informed the committee how to read and understand the audit report. She shared she was pleased to inform the committee no finding were found and the District is in compliance with the revenue and expenditure requirements.

7. DISCUSSION AND ACTION OF SELECTION OF OFFICER(S)

Francine Story informed the committee the appointment of Mr. Dave Santos as a Governing Board Member created a vacancy for chairman to the COC. She also shared that Mr. Jose Marin apologized for not being able to attend the meeting, but shared an interest in being elected chairman. He e-mailed informing if no other member showed interest and if he was elected, he would be happy to become the chairman. Francine reminded the committee that if Jose Marin is elected to chairman a vice chairman would need to be elected as well to fill his position.

Discussion was made and Mike Behrens nominated Jose Marin as Chairman.

Motioned by: Mike Behrens

Seconded by: Elizabeth Orozco

Votes: 5 Ayes and 0 Nay

Sheila Briggs recommended a newer member become vice chairman since most of the other members terms would soon end. She also asked to know when the terms of existing members would end. Francine shared she would inform the committee of member's term end dates.

Discussion was made and Shirley Cayton nominated Elizabeth Orozco as Vice Chairman.

Motioned by: Shirley Cayton

Seconded by: Sheila Briggs

Votes: 5 Ayes and 0 Nay

Francine shared she wants the committee to feel comfortable and for members to know their role in the committee. She welcomed the members to call or e-mail her with any questions. Her role as the CBO is to be transparent with all information and reminded everyone that the information shared is public information and she will provide updates and reports as needed.

8. DISCUSSION OF THE COC ANNUAL REPORT OF EXPENDITURES

Francine informed the committee the COC Annual Report was not presented at the October Board Meeting due to the vacancy of a chairman. Since the committee has elected a new chairman, the report will be presented by Jose Marin at the scheduled November 8, 2018 Board Meeting. She reminded all the committee they are welcome to attend and a reminder would be sent to them.

9. DISCUSSION TO SEEK NEW COMMITTEE MEMBERS

The committee members agreed to fill a vacancy position. They also agreed to seek new members to assure a quorum is established for future meetings. Members also shared they knew of people that might be interested and would participate in finding new members. Francine shared the District will update the application and make it available as soon as possible to post on the District's website and start distributing.

10. COMMENTS FROM COMMITTEE MEMBERS

No further comments were made. Francine thanked everyone for their time to attend the meeting.

9. ADJOURN

Motion made by Francine Story to adjourn the meeting at 4:30 PM.

Moved by: Elizabeth Orozco

Second by: Sheila Briggs

Votes: 5 Ayes and 0 Nay